

Little Snoring Parish Council

Clerk Joanna Otte, Little Manor, Thursford Road, Little Snoring, NR21 0JN tel: 01328 822366
Email: clerk@littlesnoringparishcouncil.gov.uk website: <http://littlesnoringparishcouncil.gov.uk/>

To: Pamela Brazier, Stephen Harvey, Sophie Kill (Chair), Ian Marcroft, Catherine Redford, Liz Spanton,
Cc: Victoria Holliday (County Councillor), Tom FitzPatrick (District Councillor) SNT Fakenham

You are summoned to a meeting of the **Parish Council**
on Wednesday 15 July 2026 at 7.30 pm in the Community Room

Signed:

Date:

AGENDA

Welcome

1. To consider **apologies** and reasons for absence.
2. **Declarations of pecuniary interest** by Councillors in any of the agenda items listed below.
3. **Minutes of the previous Meeting** on 20 May to be approved and signed.
4. **Matters arising:** Progress on items from previous meetings for information or reminders only. Items not on this agenda requiring decisions will be placed on the agenda for the next meeting.
5. To consider **co-opting** to fill the vacancy.
6. **The meeting will be temporarily closed for Parishioners to express any concerns they may have and for District and County Councillors to report.**
The Chair will re-open the meeting
7. **Planning**
 - i. **Applications received:**
 - a. PO/26/1266: Outline planning permission for seven dwellings with all matters reserved except for access at **Two Acres The Street**. Link circulated.
 - ii. **Decisions made by NNDC**
 - iii. **Other planning matters**
 - a. To note that Gary Brown would be interested in helping with an information panel for the new development 'Mosquito Close'.
8. **Highways:** report to: <https://www.norfolk.gov.uk/roads-and-transport/roads/report-a-problem>
9. **SAM3**
10. **Financial Business**
 - i. **Bank balances** as at 29 June: Savings ac £13,185.78; Current ac £3,660.49.
 - ii. **Receipts** since 30 April: £12,500 Precept; £1150.57 VAT refund; £55.98 recycling credits; £37.42 interest; £190.00 booking fees.
 - iii. **Regular payments** since 30 April: £30 water; £900 grass cutting; Salary & on-costs.
 - iv. **To approve the following payments**

to whom (details of payment)	Ref	Amount	Date
Grassmats Ltd (matting for playground)	S42844	£1,878.72	03/06/26
Countrystyle Recycling Ltd	I57291	£15.00	19/06/26
BBT Construction Ltd (playground repairs)	Mats	£1575.00	25/06/26

Little Snoring Parish Council

Hingley Agricultural Services Ltd (May)	907	£900.00	26/06/26
Joanna Otte (expenses)	June/July	£46.11	
Walsingham Parish Council (printing newsletter)	June	£54.88	
CountryStyle Recycling Ltd (bottle bank)	I65688	£6.00	

11. Playground

i. Visual inspection report

ii. **Repairs:** Mark Appleford has reinstated the grass matting, removed the spinner, repaired the wooden picnic bench as requested.

iii. To consider applying to the **National Lottery** for funding to purchase a set of swings and another picnic bench

a. Quotes for supply and installation of swings

1. NGF Play (2 x flat and 1 x toddler): £5,222 + VAT

2. Hand Made Places (2 x flat, 2 x toddler) £8,094 + VAT

b. Picnic bench

1. NBB recycled furniture (catalogue price) free delivery

a. Pass-through Picnic Table : £1,208 + VAT

b. Triangle Picnic Table: £ 750 + VAT

c. fixing kit (to concrete) £ 7.50 + VAT

12. Community Room

i. Repairs

a. Door to meter box damaged (again) it now has an extra bracket.

b. Exterior light over Community Room door on all day and pointing at the Pre-School.

c. Recommendation to put a band around the exterior of the building to provide stability.

13. Maintenance

a. **Car park:** sign ready to be put up

b. **Bus shelter** – a couple of tiles have been damaged

14. Recycling

i. The Clerk has contacted ASTCO to provide a textile recycling containing. They will have to see if they have capacity at the moment

15. **Correspondence:** circulated as usual.

16. Next meeting: **Wednesday 16 September 2026** at 7.30 pm in the Community Room.

Chair to close the Parish Council meeting

Little Snoring Parish Council

Meeting of Little Snoring Playing Field Association

Following the Parish Council meeting on Wednesday 14 July 2026.

1. To note that Little Snoring Parish Council is the Sole Trustee of the Playing Field Association. The Chair of the Parish Council is the Chair of the Playing Field Association. The Clerk is the Treasurer and Secretary. The Parish Councillors are Trustees.
2. **Minutes** of last meeting (25 November 2024) were approved and signed on 13 Jan 2025.
3. To approve and sign the **Annual Accounts**
 - i. Year ending March 2024: total receipts £180 (no payments)
 - ii. Year ending March 2025: total receipts £180 (no payments)
 - iii. Year ending March 2026: total receipts £165 (no payments)
 - a. Lloyds closed the bank account at the end of February 2026 so the monthly payment of £15 from the Pre-School was put on hold pending the opening of a new account with the Co-operative Bank.
4. To note that **annual returns** have been submitted to the Charity Commission as required.
5. **Financial business:**
 - i. New current and savings accounts have been opened with the Co-operative Bank.
 - a. The cheque with the final balance from the Lloyds account has been paid in
 - b. Little Snoring Pre-School has been informed of the new bank details and the rent for March, April and May has been transferred and monthly standing order set up.
6. **Other business**